

2021 Recharter Tips

(for Charters running 1 January – 30 September)

Process outlined in Recharter Guides: [Pacifica versions on Roundtable page](#)

Track unit progress on the [Pacifica Dashboard](#)

- Know who's leaving and needs to be deleted, see if anyone is missing
 - Troops—see special instructions for Eagle candidates on extension
- Make sure you meet recharter minimums (5 youth & 5 adults)
 - New members CANNOT BE ADDED to the recharter roster
 - Use [digital paper apps](#) to add new members
- Make sure you meet training requirements
 - YPT must be good for the entirety of the charter (through 9/30/21)
 - Contact [District Training Chair Casey Jones](#) if you're having trouble getting YPT recorded
- Update rosters in Internet Rechartering Tool (Access codes are being sent this week)
- Make an appointment to submit roster and pay –**15 December deadline!**
 - Recharter appointment schedule for virtual meetings will be out by end of next week

